

---

**KENYA NATIONAL EXAMINATION COUNCIL**  
**REVISION MOCK EXAMS 2016**  
**TOP NATIONAL SCHOOLS**

**MOI GIRLS HIGH SCHOOL NAIROBI**  
**COMPUTER STUDIES**  
**PAPER 2**  
**MARKING SCHEME**

**SCHOOLS NET KENYA**  
Osiligi House, Opposite KCB, Ground Floor  
Off Magadi Road, Ongata Rongai | Tel: 0711 88 22 27  
E-mail: [infosnkenya@gmail.com](mailto:infosnkenya@gmail.com) | Website: [www.schoolsnetkenya.co](http://www.schoolsnetkenya.co)

---

**MOI GIRLS HIGH SCHOOL - NAIROBI KCSE TRIAL AND PRACTICE EXAM 2016**  
**COMPUTER STUDIES 451/2**  
**MARKING SCHEME**

1. a) Existence of filename called LIST.DOC in floppy = 2 mks
  - Creation of table and data existence (No borders) = 2 mks
  - Underline of the header labels = 2 mks
  - All correct entries = 10 mks
  - Correct usage of fonts and size (times New Roman, Size 12) 4 mks
- b) Existence of filename LETTER.DOC in floppy 2 mks
  - Correct insertion using third row entries = 4 mks
  - Justification of the 1<sup>st</sup> paragraph = 5 mks
  - Correct typing of whole document = 10 mks
  - Formatting as per specimen given = 5 mk
- c) Hardcopy printouts of LIST.DOC and LETTER.DUC 4 mks
2. a) i) Creation of the worksheet and existence if MARKS1 = 2 mks
  - All entries correctly entered 4 mks
  - Validation of cells to display "Please enter number between 0 and 100" = 2 mks
  - Formatting of worksheet as per specimen = 3 mks
- b) Existence of MARKS2 =2 mks
  - Correct formula for each of the following:
    - Total for each student (SUM) = 2 mks
    - Mean Score for each student (AVERAGE) =2 mks
    - Highest score per subject (MAX) =2 mks
    - Rank for each student (RANK) =2 mks
    - Grade computations for each student = 12 mks
3. a) Existence of the database JUADAT1 = 2 mks
  - Correct entries of the fields as per specimen and properties = 9 mks
  - Existence of the table JKALI = 2 mks
  - Creation of a primary key on Membership No. = 2 mks
- b) Correct records entered as per sample given = 10 mks
- c) Existence of table called JKALI2 2 mks
  - Sorting in Ascending Order of Activity & name — 2 mks
- d) - Existence of the report called JUAREPORT 2 mks
  - Existence if required fields within the report 6 mks
  - Summary of all fees paid correctly computed 5 mks
  - Title of report "JUAL KALI REGISTRATION" 2 mks
- e) - Existence of the query called JUAQUERY = 2 mks
  - Correct criteria set on Activity field as "Blacksmith" = 4 mks