
KENYA NATIONAL EXAMINATION COUNCIL

KCSE 2007

COMPUTER STUDIES PAPER 2 MARKING SCHEME

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24.16.2 Computer Studies Paper 2 (451/2)

1. (a) Award 1 mark for each of the 10 rows (for correct entries only). *(10 marks)*
- (b) 115699 to replace 105669. *(1 mark)*
- (c) Moving Row 7 to Row 2. *(1 mark)*
- (d) Deleting of R12. *(1 mark)*
- (e) Formatting to 2 decimal places *(1 mark)*
Comma separator *(1 mark)*
- (f) = B2 + C2+ D2 + E2+ F2+ G2 *(2 marks)*
- (g) Copy of the formula in (f) *(1 mark)*
- (h) = Sum (B2:B10) *(2 marks)*
- (i) Copy of the formula in (h) *(1 mark)*
- (j) = Average (B2 : G2) *(3 mark)*
- (k) Formatting of "Total Product Sales" and 'average' to currency with 2dp. *(1 mark)*
- (l) (i) Value 10 in cell B 16. *(1 mark)*
(ii)
 - Insertion of a column. *(1 mark)*
 - Formula C₂ *\$C\$16. *(3 marks)*

- Copy of formula (1 mark)
 - Saving (file = Exam 2). (1 mark)
 - (m) (i) = Count if (G2:G10, ">60 000"). (2 marks)
 - (m) (ii) = Max(H2: H10). (2 marks)
 - (n)
 - Chart sheet. (1 mark)
 - Data selection. (2 marks)
 - V chart type. (1 mark)
 - Chart Title. (1 mark)
 - Axes title. (2 marks)
 - Legend placement. (1 mark)
 - (o) Printing
 - landscape orientation. (3 marks)
 - hardcopies. (3 marks)
- 2.
- (a)
 - 10 correct paragraphs, 1 mark each [typed correctly] formatting paragraph starting with A parent. (12 marks)
 - Title. (1 mark)
 - Any 3 bolded. (3 marks)
 - Bulleting. (4 marks)
 - Saving. (1 mark)
 - Drop cap 2 marks for 9 lines. (2 marks)
 - Italics Any 4 italicised. (4 marks)
 - (b)
 - (i) Spell check the passage [for whole document]. (2 marks)
 - (ii) Indenting. (2 marks)
 - (iii) Justification. (1 mark)
 - Left margin. (2 marks)
 - Right margin. (2 marks)
 - Saving. (1 mark)
 - (iv) Pagination. (2 marks)
 - (c)
 - (i) Retrieving into 2 columns. (5 marks)
 - (ii) Changing of line spacing to 1.5. (2 marks)
 - (iii) Saving new document. (1 mark)
 - (d) Printing the documents. (3 marks)